

## Outer North West Area Committee

### Policy Sub Group

### Appendix 5

**Note of 28<sup>th</sup> June 2013 Meeting  
 1.00pm Civic Hall Committee Room**

Item	Present	Actions
	Cllr P Wadsworth (Chair) G&R Cllr B Anderson A&W, Cllr C Cleasby H Cllr G Latty, G&R Cllr P Latty, G&R Cllr C Campbell, O&Y Officers: J Maxwell, J Pattison and G Burnham Area Support Team Insp Coldwell and Cat Sanderson West Yorkshire Police (part) Sue Holden and Nicola Raper – Entertainment & Licensing (part) Zahid Butt – Community Safety Officer (part)	
<b>1.</b>	<b>Apologies</b>	
	Cllr Fox	
<b>2.</b>	<b>Minutes of previous meeting</b>	
2.1	The minutes of the previous meeting were approved.	
<b>3.0</b>	<b>Matters arising</b>	
3.1	From 3.1 – Cllr Anderson asked for clarification on the amount of support Planning are giving to Neighbourhood Forums. JP to look into this and advise.	JP
<b>4.0</b>	<b>Parish and Town Council's Scrutiny Report</b>	
4.1	GB presented details of the Strengthening Links between Area Committee and Parish and Town Council's Scrutiny report. The report recognises that both Area Committees and local councils have a key role in providing strong local leadership. Several examples were given of how Town and Parish Council's are already working together.	
4.2	The Policy Sub Group was asked to note and comment on the report. Members were also asked to agree to the establishment of a working group of Area Committee Members and Parish and Town Councils to discuss and agree options for strengthening links and report back to the Area Committee.	
4.3	It was agreed that the Area Support Team would arrange a meeting	GB/JP

	in September between Town and Parish Council's and the ONW Area Committee to explore this matter further. Councillor Anderson and Councillor Campbell agreed to be the main Member contacts.	
<b>5.0</b>	<b>Area wide policy on Licensing</b>	
5.1	Inspector Coldwell, Cat Sanderson, Zahid Butt, Sue Holden and Nicola Raper joined the meeting to discuss this item.	
5.2	Councillor Campbell gave details of why he felt an area wide policy on licensing needs considering in the outer north west area and gave the Red Lion in Otley as an example. This public house has recently applied for its license extending to 4.00am. A policy would provide support to the Licensing Committee when making decisions and enable applications to be assessed against a clear set of criteria. Cllr Campbell felt that a Cumulative Impact Policy (CIP) would not be suitable as the totality of pubs was reducing.	
5.3	A discussion took place on how the opening hours of public houses can be controlled. SH informed the meeting that there had been a recent change in the guidance used which now takes into consideration the usual opening hours of other licensed premises in the area.	
5.4	SH advised that Otley has the largest concentration of drinking establishments outside of the city centre however there was only a small level of incidents and crime. In order to have any sort of policy consultation has to be undertaken and there does have to be evidence of disorder.	
5.5	Inspector Coldwell offered to obtain an analysis pattern of minor disorder / criminal damage in the area, to see if there was sufficient evidence to consult on an area wide policy on licensing. If there was sufficient evidence the meeting agreed that this issue should be referred to the Community Safety Sub Group for further consideration.	<b>Insp C / ZB</b>
<b>5.0</b>	<b>Any Other Business</b>	
5.1	Cllr A informed the meeting that he had requested information from the NHS relating to the projected increase in residents in his ward and asked if they had any plans in place for more doctors and facilities. This enquiry had been forwarded to numerous people over a period of nearly 3 months resulting in a freedom of information request being made. This had not been what he intended or wanted.	
5.2	Cllr Latty advised the meeting that as Health Lead, a meeting had been arranged through the group office for him to meet with the Commissioning Care Group (CCG) and he would raise this issue.	<b>Cllr L</b>
<b>6.0</b>	<b>Date and Time of Next Meeting</b>	
6.1	Tuesday 19 <sup>th</sup> November, 1.00pm Brownlee Stone Centre.	

